

General Health and Safety

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INSTRUCTIONS
ASSESSMENT STAGE: Complete section A1 ; Identify hazards and assign pre and post likelihood and consequence scores (using a 3x3 or 5x5 matrix) in section A2 . Control Measures to reduce risks can then be added.
MONITORING STAGE: Complete section M1 ; Score Control Measures in section M2 using a scale of 0-10 (10 being complete compliance); State further actions required in section M3 .

Section A1 - Assessment Information

Reference / title	RA-GHAS-10 Xcel Bowl Coronavirus
Location	Xcel Bowl
Org group	Xcel Bowl
Activity / item / area	Bowling Area
Person(s) at risk	Children, Contractors, Employees, Public, Visitors, Volunteers
Contract description	
Contract site	

Risk matrix	5x5
Assessor	Nathanael Gale
Assessment date	14/05/2021
Reviewed by	Nathanael Gale
Reviewed date	26/04/2021
Monitoring frequency	Every 1 week
Next review due	26/05/2021

Section M1 - Monitoring Information

Monitored by	Nathanael Gale
Monitoring date	14/05/2021
Checked by	
Location / Org group	Xcel Bowl Xcel Bowl

Monitoring notes	
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Section A2 & M2 - Risk / Control Measures

Category	General		
Hazard	Preventing the spread of infection - Xcel Bowl employees, customers and visitors to the premises.		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Employees will be excluded from work if they show signs or have shown symptoms of infection in the last 7 days. On site Xcel Bowl management to exclude any employee or contractor who falls into the above category.	10

Category	General		
Hazard	Contamination of site during lockdown. - Xcel Bowl employees, customers and visitors to the premises.		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
A full range of reopening procedures undertaken to ensure the building is safe and sanitised before opening to the public.	10
Including safety checks on fire systems, water purity measures, building maintenance, equipment checks, statutory inspections and food safety checks.	10
Pest control monitoring has continued during lockdown.	10
Full inspection and sign off before opening permitted.	10

Category	General		
Hazard	Preventing spread of infection between staff. -Xcel Bowl employees, employees, contractors within the building.		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Face protection to be worn when working in close proximity to other people where the 2 meter rule cannot be observed.	10

Category	General		
Hazard	Preventing spread of infection between customers. - Xcel Bowl employees, customers, and visitors to the premises.		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Customer numbers to be limited to allow for social distancing.	10
Meet & greet station to be established at entrance to monitor customer numbers and give advice.	10
Implement system to guide customers through the building promoting distancing between non family members.	10
Closure of lanes to promote distancing.	10
Closing and removing some amusements and seating to promote distancing.	10

Category	General		
Hazard	Preventing spread of infection between customers - Customers, and visitors to the premises.		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Posters and prompters to stress need for distancing and hygiene measures. Promotion of good hygienic practices.	10
Customer to use hand sanitiser available at meet and greet station, toilets, amusement area and lanes. Sanitising and cleaning protocols to be followed throughout crisis.	10
Limited bowling balls to be issued to customers for sole use of groups on lane. Balls to be sanitised before use by another group. Removal of excess balls from racks to prevent multiple handling.	10
Frequent contact surfaces to be sanitised throughout day.	10
Childrens soft play area will be closed.	10

Category	General		
Hazard	Preventing spread of infection between staff and customers. - Xcel Bowl Tenpin employees, contractors within the building		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Disposable gloves or sanitiser to be used by staff if they are handling cash or touching fittings that may have been touched by others.	10
Wearing of face protection and disposable gloves to be mandatory for first aiders when dealing with an incident.	10
Perspex screens fitted to till points at reception and cafe.	10
Drinks and others refreshments to be left at an area of the cafe maintaining the 2-meter rule where practical.	10
There will be no food allowed at lanes. Food will be ordered by customer and delivered with disposable wrapping and cutlery where possible to tables at a distance.	10
All food and drinks will be served where possible in disposable containers/wrapping.	10
Local arrangements will be made to ensure safe disposal of waste in secure bins.	10

Category	General		
Hazard	General risks posed by corona virus. - Xcel Bowl employees		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Xcel Bowl employees will be fully trained on covid safety procedures and regularly updated as necessary. Employees are given the opportunity to discuss any concerns with their manager.	10

Category	General		
Hazard	Prevention infection spreading. - Xcel Bowl employees, contractors and visitors		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Non-essential persons will be excluded from the building during the covid crisis. Jobs will be undertaken in secure areas away from any non-essential persons. Jobs to be carried out where possible when closed to general public.	10

Category	General		
Hazard	Prevention of ongoing spread of infection. Xcel Bowl employees, contractors and visitors		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	2	3	6

Control Measure	Score
Monitoring of official advice and guidance.	10
Amending policies and procedures in line with guidance and advice.	10
Consultation with employees and team members.	10
Communicating changes in policy and procedures to employees and management.	10

Category	General		
Hazard	Preventing spread of infection between staff - Xcel Bowl employees		
Pre-Control Risk Level	Likelihood	Consequence	Total
	3	3	9
Post-Control Risk Level	Likelihood	Consequence	Total
	3	2	6

Control Measure	Score
Organise work so that 2-meter rule can be observed wherever practical. Undertake staggered breaks or distancing measures whilst at break. Only one person at a time allowed in the staff room.	10
Personal belongings will be kept in a designated area with restricted access.	10
Employees to avoid sharing crockery and cutlery or other personal items.	10

Evaluation / score %

100

